

Completing Summary Case Details

The Statement of Intent (SOI) is the first of two stages in the Rural Development Contract: Rural Priorities (RDC: RP) application process.

It allows you to register your interest in Rural Priorities funding and gives an outline of your ideas. This is done by selecting which region you are in as well as which regional priority (or priorities), packages and options you wish to deliver. Your SOI must be submitted online at Rural Payments Online at <http://digbig.com/5beatn>

Guidance on completing an SOI is available at <http://digbig.com/4xxtc>

A key part of the SOI is the summary case details. You have 3000 characters to make the case for your project getting Rural Priorities funding. You must include the following information:

Who?	The name of your community group, description of the group's purpose and the community it serves and the population size
What?	A short description of the project you intend to undertake with Rural Priorities money
Where?	Where the project will take place
Why?	Explain why you doing the project. Link to the priority or priorities you are applying to and the regional angle. Who will it help and what will the outcomes be for the community (health, social inclusion etc)?
When?	When will you start and when will you finish the project by?
Cost?	Estimate of cost. Include site preparation, professional fees, VAT etc.

Uploading supporting documentation

You can now upload electronic copies (including scans) of your supporting documentation, for instance your location map, to Rural Payments Online. You have to answer some questions to help identify the documents in future. If you do not have electronic versions you can still send paper copies to your Case Officer who will scan and upload them.

Option to bypass the SOI assessment stage

You have the option to bypass the SOI assessment stage. Please note if you choose to do so, you will receive no initial feedback from a Case Officer. You should only use this option if you are confident that your proposal is suitable for funding. Your decision to bypass SOI assessment and feedback is at your own risk.